



## Supplemental Event Policies for Customers Bringing Food

The following policies are applicable to any event where the customer has been approved to bring in their own food items.

1. Customers approved to bring their own food will be required to provide an additional security deposit of \$500, which will be returned within 10 days of the event, less any amounts charged for excessive clean-up. Such charges may include but are not limited to; food or food warming items dropped on the floor causing special efforts to clean or repair.
2. ASMH provides the hall, tables, chairs, set-up and normal and customary clean-up at the end. Linens and Napkins are available at an additional cost.
3. Customers may not utilize ASMH kitchen, storage or equipment without advance permission at current rental rates.
4. Customers are entirely responsible for transporting in their own food and keeping it warm. ASMH has warming equipment, which may be rented in advance. No on-site cooking is allowed without advance rental of the kitchen facility.
5. Customers are responsible for providing, distributing, removing and cleaning their own plates, cake plates, utensils, napkins, chafer dishes, lighting fluid, serving spoons, etcetera. ASMH does offer a rental package for these items.
6. Customers and caterer are solely responsible for their food service and agree to hold ASMH harmless for any and all things related to food service.
7. Customers need to remove all food from the hall at the end of their event.
8. There is no server or water service provided. These may be purchased separately.
9. Customers need to bring in their own containers and packaging for leftover removal.

***Customer agrees to all policies stated above.***

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Customer Signature

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Date